



## APPENDIX A

### COVID-19 Appendix to First Aid Policy

#### Context

From 20 March 2020 parents were asked to keep their children at home, wherever possible, and for schools to remain open only for those children of key workers essential to the COVID-19 response - who absolutely need to attend.

Schools, and all childcare providers, were asked to continue to provide care for a limited number of children - children who are vulnerable and children whose parents are critical to the COVID-19 response and cannot be safely cared for at home.

From 8<sup>th</sup> June, school then opened to children in Nursery, Reception, Year 1 and Senior 6

#### Key Contacts

Role	Name
Named Person for First Aid	Mary Glover
First Aid Trained	Tina Herbert, Sarah Turner Thompson. Gail Welsh, Karen Hall, Lynn Hewitt, Victoria Crebbin, Lynsey Rix, Michelle van Eede, Hetty McMurray, Grizelda Collier, James Snook, Josh Hemmingway
Paediatric First Aid Trained	Tina Driver, Jane Brown, Sue Williamson, Emma Preston, Karley Baxter, Nicola Minshall
First Aiders on site for children of critical workers and returning year groups	Mary Glover, Tina Herbert, Sarah Turner Thompson, Lynn Hewitt, Victoria Crebbin, Michelle van Eede.
Paediatric First Aiders on site for children of critical workers and returning year groups	Nicola Minshall, Tina Driver

#### First Aid Provision

Staffing and replenishing First Aid stock has to be taken in to account when planning for the extension of school opening to Nursery, Reception, Form 1 and Senior 6. Following confirmation of numbers in each year group, provision for the correct ratio of paediatric and first aiders to children must be maintained.

Replenishing of First Aid stocks is the responsibility of the Named Person and includes PPE equipment such as masks, gloves and aprons.

All staff have First Aid kits in classrooms and must wear PPE when tending to cuts or wounds.

### **Isolation room and First Aid**

The First Aid room is the designated COVID 19 isolation room. If any child displays symptoms they must be isolated in this room before being collected and taken home. The room must be deep cleaned immediately before it can be used again. Staff to wear PPE to clean the isolation room.

If the pupil needs to go to a toilet while waiting to be collected, they should use the toilet in the isolation room. The toilet cannot be used again until it has been cleaned.

If a staff member has helped someone with symptoms, they do not need to go home unless they develop symptoms themselves, in which case a test is available, or the pupil subsequently tests positive. The staff member must wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.

### **Staff member or pupil becomes unwell – COVID-19 symptoms**

If anyone in a school setting becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow the guidance: <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

If they are seriously ill or their life is felt to be at risk, call 999 and await an ambulance. Do not take them to a GP, pharmacy, urgent care centre or hospital.

### **Pupil informing staff that a member of their family is ill with COVID-19 symptoms**

The following procedure is followed:

- The parent will be contacted and asked to confirm if any household family member is suffering with COVID-19 like symptoms. If they indicate no, the pupil can remain attending school.
- If the parent confirms a household family member is suffering with COVID-19 like symptoms, the parent will be requested to collect the pupil and will be asked not to send the pupil back to school for 14 days. The 14 day period starts from the day when the first person in the household became ill. They will be required to follow the Government guidance document 'Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection' updated May 28 2020.
- At the end of the 14 day period the parent will be contacted to ascertain the health of the pupil. If the pupil has not become unwell the pupil can return to school.

- If the pupil has developed COVID-19 symptoms late in the 14 day household isolation period, for example, on day 10 or later, the pupil will have to stay at home for at least a further 7 days, and have a COVID-19 test before returning to school.

#### **Procedure if there is a confirmed case of coronavirus in a school setting**

- If a staff member or pupil develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 14 days. All staff and pupils who are attending the school will have access to a test if they display symptoms of coronavirus, and are encouraged to get tested in this scenario.
- Where staff member or pupil tests negative, they can return to their school.
- Where the staff member or pupil tests positive, the rest of their class or group within their childcare or education setting should be sent home and advised to self-isolate for 14 days. The other household members of that wider class or group do not need to self-isolate unless the staff member or pupil they live with in that group subsequently develops symptoms.
- As part of the national test and trace programme, if other cases are detected within the group or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise the school and other settings on the most appropriate action to take.

The content of this procedure will be reviewed as and when Department of Education or Public Health England guidance changes.